



## GOODS COLLECTION REQUEST

Please complete this form and fax back to 01204 868572 or email [returns@percydoughty.com](mailto:returns@percydoughty.com) do not hand to driver, fields must be completed, or the request will be delayed.

**Please note:**

All items returned are on an 'INSPECT BEFORE CREDIT' basis, items returned incomplete, missing packaging or damaged may not be passed for credit  
By supplying a replacement item, Percy Doughty is not admitting liability, and a credit may still be refused

**Percy Doughty Delivery / Invoice No:**

**Customer / Company Name:**

**Customer Account No:**

**Date of Delivery:**

**Method of Delivery: (Tick Box)**

PD ☐

Palletways ☐

DPD Delivery ☐

**Description of Goods to be Collected:**

**Reason for Return:**

**If Damaged Please Explain:**

**Is Item in Original Packaging:**

**Is a Replacement Required:**

**Collection Contact Name:**

**Customer Signature**.....

**Print Name**..... **Date**.....

No returns will be considered after 5 days as per our terms & conditions. Only stock items will be considered for return subject to a minimum 20% rehandling charge. Special order items cannot be returned.

**[Percy Doughty Internal Use Only]**

**Returns Note No**.....

**Rehandling Charge Applicable?**

YES ☐

NO ☐

**Request:** Approved / Denied

**Authorised/Denied By**.....

**Reason Declined:**.....